

Junior Estimator

JOB TITLE:

Junior Estimator

JOB INDUSTRY:

Construction

JOB SUMMARY:

Bengoa Construction Inc. is one of the most renowned specialty restoration contractor in the Southeast Florida region. Bengoa specializes in many repair techniques that are essential for the restoration and/or the improvement of existing structures. These repair techniques include demolition, concrete repairs, waterproofing, masonry repairs among many others.

Since its establishment in 2010, Bengoa has completed over 200 restoration projects in both residential and commercial markets. The nature of these projects varied in scope such as building envelope repairs, garage repairs, recreational deck repairs, pool repairs and specialized structural rehabilitation.

Over the years, Bengoa has become one of the key players in the industry and its growing at steady pace. Today, we generate about \$18MM in annual sales and staff about 125 people. Bengoa's success is supported by the vast experience of its team members in cost estimation, sales, project management, quality control and safety performance.

Currently, Bengoa is expanding its Estimating department in order to sustain its steady growth. Therefore, we are looking for ideal candidates who are passionate about the construction industry and are looking for developing a career with a well-established organization. The ideal candidate will be joining our team as a Junior Estimator.

JOB RESPONSIBILITIES:

As a Junior Estimator, the ideal candidate will be a key member of the Sales and Estimating team and work directly with the Estimator and VP of Business Development. Some of the essential responsibilities for an individual in this position are as follows:

1. Review bid documents and get pricing for the required materials
2. Setup estimating sheet
3. Do material takeoffs from drawings using Planswift
4. Visit sites to meet sub-contractors and verify quantities
5. Assist in obtaining pricing from sub-contractors
6. Attending Pre-bid meetings as needed
7. Must be proficient in MS Word and Excel and Power Point
8. Setup all final bid documents and make sure they are delivered on time

9. Any other items requested by the director of Business development

JOB QUALIFICATIONS:

An individual applying for this position shall meet the following minimum requirements:

- 1) Authorized to legally work in The United States of America.
- 2) Older than 18 years old.
- 3) Speak, read, and write English fluently. Spanish bilingual is a plus.
- 4) Excellent interpersonal skills.
- 5) Eager to work in a collaborative work environment.
- 6) Higher education degree in Civil Engineering, Architecture, and/or Construction Management.
- 7) Proficient and/or Expert Knowledge in the use of estimating software such as Planswift
- 8) Good knowledge of drafting in AutoCAD or similar software
- 9) Knowledge in the use of Microsoft applications such as MS Excel, Word and Project

SALARY & COMPENSATION PACKAGE:

The compensation and benefits package for this position includes a yearly salary within the industry standards, as well as vacation time, Health, Dental, and Vision Insurance, 401K Plan, and (6) major federal holidays among other benefits.