

Construction Project Manager

JOB TITLE:

Construction Project Manager

JOB INDUSTRY:

Construction

JOB SUMMARY:

Bengoa Construction Inc. is a Structural Repair, Strengthening and Waterproofing contractor in Southeast Florida. Bengoa specializes in many repair techniques that are essential for the restoration and/or the improvement of existing structures. These repair techniques include demolition, concrete repairs, waterproofing, masonry repairs among many others.

Since its establishment in 2010, Bengoa has completed over 200 restoration projects in both residential and commercial markets. The nature of these projects varied in scope such as building envelope repairs, garage repairs, recreational deck repairs, pool repairs and specialized structural rehabilitation.

Over the years, Bengoa has become one of the key players in the industry and its growing at steady pace. Today, we generate about \$20MM in annual sales and staff about 125 people. Bengoa's success is supported by the vast experience of its team members in cost estimation, sales, project management, quality control and safety performance.

Currently, Bengoa is looking to increase its project management capacity in order to sustain its steady growth. Therefore, we are looking for ideal candidates who are passionate about the construction industry and are looking for developing a career with a well-established organization. The ideal candidate will be joining our team as a Project Manager.

JOB RESPONSIBILITIES:

A Project Manager is a key member of the project team and works directly with the Director of Operations. Some of the essential responsibilities for an individual in this position are as follows:

- 1) Oversee and direct construction projects to completion.
- 2) Understand contractual terms and conditions of performance.
- 3) Have an in-depth understanding of job specifications, drawings and construction products.
- 4) Schedule hand-off meeting with estimating team upon awarding of contract.
- 5) Facilitate pre-planning meeting with project team to set project goals.
- 6) Prepare project's budget and schedule.
- 7) Recommend construction procedures, materials, tools and equipment.
- 8) Analyze project performance and prepare forecasting report.
- 9) Mitigate potential problems and resolve emerging ones.
- 10) Prepare and negotiate change orders as applicable.
- 11) Review work in progress on a daily basis.
- 12) Select subcontractors and negotiate work.
- 13) Review and approve monthly payment applications prior to submittal to Client.
- 14) Attend progress meeting with Client on a regular basis.
- 15) Attend monthly meetings with Director of Operations to report on project performance.

- 16) Review jobsite safety audits and discuss them with Safety Manager.
- 17) Define/implement procedures for quality control.
- 18) Follow up on project permit status and compliance with inspection requirements.

JOB QUALIFICATIONS:

An individual applying for this position shall meet the following minimum requirements:

- 1) Authorized to legally work in USA.
- 2) 5+ years of experience in the construction industry in the USA, preferably in the restoration/improvement of existing structures.
- 3) 4-year construction related degree such as Civil Engineering, Architecture, and/or Construction Management.
- 4) Understanding of construction documents – Blueprints, specifications, etc.
- 5) Speak, read, and write English fluently. Spanish bilingual is a plus, but not a requirement.
- 6) High moral and ethical standards.
- 7) Excellent interpersonal skills.
- 8) Eager to work in a collaborative work environment.
- 9) Knowledge in the use of Microsoft applications such as MS Excel, Word and Project.

SALARY & COMPENSATION PACKAGE:

The compensation and benefits package for this position includes a yearly salary within the industry standards, as well as vacation time, Health, Dental, and Vision Insurance, 401K Plan, and (6) major federal holidays among other benefits.